

**Executive Committee  
Meeting Minutes  
March 22, 2023**

**Agenda:**

1. Hybrid meeting resolution
2. Review FY 2023 Expenses Report
3. Executive Session to review financial and employment history of board staff

**Minutes:**

1. Discussion on CB7 resolution for when executive order is rescinded (currently extended for an additional 30 days as of March 21, 2023)
  - a. Key points of hybrid (guidance from NYS) are:
    - i. Members attending virtually must be seen, heard and identified
    - ii. At least 50% of CB7 Board members (or CB7 committee members) must be physically present for a meeting to proceed (a quorum). Members attending virtually can participate in meetings and vote (quorum for voting purposes will include CB7 members attending virtually).
    - iii. Members must request their "extraordinary circumstance" that limits their in person participation at least two days in advance.
  - b. Comments/feedback
    - i. Does not allow enough flexibility for board members - For example, what if a board member has the sudden onset of an illness and cannot attend in-person, but can attend virtually? Can they give notice even though it would not meet the two day advance notice requirement?
    - ii. Why do members appearing virtually not count towards quorum? Feels like it pushes out people who cannot attend in person.
    - iii. The language isn't clear around #s 3 & 5 of the resolution (meeting notice and placards)
      1. Clarification of what "that information" means in the meeting notification
      2. Clarification about whether placards must be placed in front of each board member at in-person board meetings and, if so, are there other methods of identification that can fulfill this obligation? Is this language CB7 is empowered to adapt to reflect how we are seated at in-person meetings?
  - c. Chair will ask for support from BPs office on the language of resolution and if they can assist w/ clarification.
  - d. Can we change some of this language or is it set in stone?
2. There was a motion to move into Executive Session by Pat Ruiz to review the FY 23 expense/reconciliation report and discuss the financial and employment history of board staff. Seconded by Sam Sierra. The vote to move into executive session was unanimous
3. The Executive Committee, by a unanimous vote, authorized a 3% salary increase to the District Manager for this Fiscal Year and a 2% salary increase next FY with the caveat that if our FY24 budget is decreased, the Executive Committee may change the FY24 increase.
4. Pat Ruiz motioned to end Executive Session and it was seconded by Cynthia Felix. The motion was unanimous.
5. Meeting was adjourned at 8:33pm.